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211 McKnight Blvd NE  
Calgary, Alberta T2E 5S7

# MINUTES

FFCA North Middle School Society Minutes

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*Date | time* Sept 5, 2023 6:00 pm

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Attendees

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## **Society**

Ummul Banin, Chair

Zenita Lalani, Vice-Chair

Nicole Chen, Secretary

Connie Kimber, Volunteer Coordinator

Marina Lakhani, Volunteer Coordinator

## **Staff**

Doug Lamb, Principal

Jim Poirier, Assistant Principal

## **Absent**

Sanjib Karmaker, Treasurer

## **Parents**

Robbins Choi

Winson Leung

Minh Banga

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Approval of Agenda

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- Motion to approve the September agenda as presented

Motion – Ummul

Second – Zen

- Motion to approve the September agenda as presented-carried.

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#### Approval of Minutes

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- Motion to approve the June minutes as presented

Motion – Ummul

Second – Zen

- Motion to approve the June minutes as presented-carried.



FFCANMS Society  
Minutes June 2023

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#### Chair Update

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- Upcoming casino dates are set for Oct 22nd (Sunday) & Oct 23rd (Monday).
- Ummul is busy sorting out and completing paper work requiring for licensing.

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#### Treasurer Update

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- Update of signatures for members-delayed as Sanjib was away.
- We have a balance of \$29,237.87



Society Minutes June  
2023

- See attached report from June

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#### Volunteer Coordinator/Parental Partnership

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- We are missing the GM (General Manager) role on the Monday shift. There are a total of 11 missing holes for key roles. Minh offered to fill one of the GM overnight roles on Sunday-Thank you!
- Some discussion around whether or not we could offer a gift option for parents who sign-up. General consensus is that it is potentially not needed, but could be re-visited if we are not getting enough parent interest to volunteer.

- **Action Item-** An email will be sent this week to re-distribute the sign-up link.

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#### Administration Update

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- Tomorrow is the first administration council meeting where potential asks will be reviewed, as well as word will be received around potential revenue streams. They will come back to the society with the asks at a later date.
- Parents indicated that some have not been receiving emails from NMS FFCA web. Please advise parents to assess their email addresses in the Family log-in to ensure the addresses are up-to-date.
- Edsby should be up and running within the week. The backlog was a data pulling function from Power School that resulted in demographic errors for nearly all students at NMS. This required manual corrections to ensure demographic integrity. After these corrections are done we can use the platform for parent communication.

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#### Adjournment/Next Meeting

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Meeting adjourned at 6:17 pm.

Next meeting on October 2.